



SIRCA PAINTS INDIA LIMITED
(Formerly Known as Sircolor Wood Coatings Private Limited)
CIN: L24219DL2006PLC145092
Registered Office: 504, NDM-II, Netaji Subhash Place, Wazirpur, Pitampura New Delhi-110034
Website: www.sircapaints.com, Email: admin.sircapaints.com

SERIAL NO:

FOLIO NO. / *DP ID / CLIENT ID :

NAME AND REGISTERED ADDRESS :

NAME OF THE JOINT HOLDER(S), IF ANY :

Dear Member(s),

SUB: VOTING THROUGH ELECTRONIC MEANS

Pursuant to the provisions of **Section 108** and other applicable provisions, if any, of the **Companies Act, 2013** read with **Rule 20 of the Companies (Management and Administration) Rules, 2014**, as amended, and **Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015**, **SIRCA PAINTS INDIA LIMITED** (“the Company”) is pleased to provide to its members facility to exercise their right to vote on resolutions proposed to be passed at the **13th Annual General Meeting** of the members of the Company, scheduled to be held on **Thursday, September 27th, 2018 at 11:00 A.m.** at **Caspia Hotel, District Centre, Crossing, Opposite Galaxy Toyota, Outer Ring Rd, Haiderpur, Shalimar Bagh, New Delhi-110088.** (“Meeting”), by electronic means (“e-voting”). The members may cast their votes using an electronic voting system from a place other than the venue of the Meeting (“remote e-voting”).

The Company has engaged the services of Karvy Computershare Private Limited (“Karvy”) as the Agency to provide e-voting facility.

The e-voting particulars are set out below:

EVEN (E-VOTING EVENT NUMBER)	USER ID	PASSWORD	NO. OF SHARES HELD

The remote e-voting facility will be available during the following voting period:

Commencement of remote e-voting :- From 9:00 a.m. on Saturday, September 22, 2018
End of remote e-voting :- Upto 5:00 p.m. on Wednesday, September 26, 2018



“The remote e-voting will not be allowed beyond the aforesaid date and time and the remote e-voting module shall be forthwith disabled by Karvy upon expiry of the aforesaid period”.

The **cut-off date** (i.e. the record date) for the purpose of Remote e-voting is **September 20, 2018**.

This communication forms an integral part of the Notice for the **13th Annual General Meeting** scheduled to be held on **Thursday, 27th September, 2018**. Attention is invited to the statement on the accompanying Notice that the Company is providing facility for voting by electronic means and the business of this meeting may be transacted through electronic voting system. The Annual Report for 2017-2018 of the **13th Annual General Meeting** has also been hosted on the **website** of the Company viz. www.sircapaints.com for your ease Reference.

*(:"Please read the instructions in **Annual Report point No 15 Procedure and Instructions Remote E-Voting on Page No 14 and 15** and information relating to e-voting read carefully before exercising the vote".)*

Yours faithfully,
For **Sirca Paints India Limited**
(Formerly Known as Sircolor Wood Coatings Private Limited)

Sd/-
CHAHAT MAHAJAN
Company Secretary and Compliance Officer
(Membership No. 51255)

Date: 27/08/2018
Place: Delhi